

Supportive Housing In Peel (SHIP)

Assistant Manager Short Term Residential Crisis Support Beds Program

Internal / External

Supportive Housing In Peel (SHIP) is seeking an Assistant Manager for the Short Term Residential Crisis Supports Beds (Safe Beds) program. This program provides short term residential crisis services to individuals with serious mental illness who experience a mental health crisis and have the potential to or have already come into contact with the criminal justice system.

Responsibilities:

- Reporting directly to the STRCSB's Program Manager, this position provides leadership, direction, support and training to personnel.
- Participates in supervision / disciplinary process for personnel in a unionized setting.
- Ensures adherence to policies, procedures and the collective agreement.
- Assists in scheduling staff, resource allocation ensuring client/staff safety, security and adherence to MOHLTC standards.
- Assists in the development and management of program planning, monitoring of achievements of service targets on monthly basis, ongoing evaluation of system to ensure consistent, client focused quality services.
- Ensures appropriate records and that statistical information is maintained.
- Monitors achievement of service targets on a monthly basis.
- Provides liaison and representation on inter/intra agency meetings when required
- Works collaboratively with partnering agencies and assumes other supervisory duties as required.
- Rotates between both locations (Mississauga and Brampton) and be willing to work a rotating schedule of days, evenings and weekends. May also be required to participate in On call and Stand By duties.

Qualifications:

- Degree or Diploma in Allied Health Profession.
- Two years of previous Management experience is required, however a combination of experience and education will be considered.
- Demonstrated abilities in successful human resources management, including multi-task leadership to develop and manage program team members.
- Current knowledge of mental health forensic, crisis intervention, assessment and de-escalation.
- Proven ability to work as an effective team member.
- Knowledge of collective bargaining agreements.
- Experience working with the seriously mentally ill population in crisis.

- Should be flexible, reliable, mature, compassionate, and able to develop and evaluate programs.
- Excellent communication skills and an appreciation for diversity and psychosocial rehabilitation; can effectively work independently as well as in teams; possess good judgment and problem solving skills; committed to professional development and able to effectively network in the community.
- Must have a valid Ontario's Class "G" driver's license, and a vehicle with adequate insurance coverage.

This position is a full time non bargaining unit position working 37.5 hours per week (on a rotating shift schedule). SHIP is an equal opportunity employer. Deadline for applications is Friday July 30th, 2010. We offer an excellent benefits package and work environment. We thank all applicants who apply; however only those candidates selected for an interview will be contacted. When applying, please quote job number SHIP811.

Contact Information:

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